# **Privacy Policy**

Effective Date: January 1, 2020

Last Updated: November 1, 2025

Ivy Designs Studio LLC – Florissant, Missouri

#### 1. Introduction

**Ivy Designs Studio LLC** ("we," "our," or "us") values your privacy. This Privacy Policy explains how we collect, use, and protect personal information when you visit our website, engage our services, or communicate with us.

## 2. Information We Collect

## We may collect the following types of information:

- **Personal Information:** Name, email address, phone number, billing details, and other contact information submitted via forms or inquiries
- **Project Information:** Design briefs, brand assets, and content shared for creative collaboration
- **Technical Data:** IP address, browser type, device information, and usage data collected through cookies and analytics tools
- **Payment Information:** If applicable, payment details are processed securely through third-party platforms

#### 3. How We Use Your Information

## We use your information to:

- Respond to inquiries and provide design services
- Communicate project updates and deliverables
- Process payments and send invoices
- Improve website functionality and user experience
- Comply with legal obligations and protect our business

4. Sharing of Information

We do not sell or rent your personal information. We may share data with:

Trusted service providers (e.g., payment processors, hosting platforms)

Legal authorities if required by law

Team members or contractors involved in your project, under confidentiality agreements

5. Cookies & Analytics

Our website may use cookies and third-party analytics tools (e.g., Google Analytics) to track usage patterns and improve performance. You can manage cookie preferences through your

browser settings.

6. Data Security

We implement reasonable safeguards to protect your information from unauthorized access,

disclosure, or misuse. However, no method of transmission over the internet is 100% secure.

7. Your Rights

You may request to:

Access or update your personal information

Withdraw consent for marketing communications

Request deletion of your data (subject to legal and contractual obligations)

To make a request, contact us at:

Email: ivyxdesigns@gmail.com

8. Children's Privacy

Our website and services are not intended for children under 13. We do not knowingly collect personal information from minors.

# 9. Changes to This Policy

We may update this Privacy Policy from time to time. Changes will be posted on this page with a revised effective date.

## 10. Contact Us

If you have questions or concerns about this Privacy Policy, please contact:

Email: ivyxdesigns@gmail.com

Website: www.ivydesignsstudio.design